



Job Description:

## *Project Manager*

Erda Energy is pioneering technology to reliably save energy, money, and reduce carbon impact. With the added urgency of a changing climate, the need for innovative solutions to our consumption challenges has never been greater. Erda Energy's proven, patented technologies rely on simple concepts that stand the test of time. By creating agile deployment approaches and customised solutions, we defy the status quo.

With offices in the UK and US, Erda Energy is well positioned to understand the changing landscape of the global renewable energy market and maintain a leadership position in providing superior technology.

To support this ambition, Erda is seeking a Project Manager to support the Team and the logistics of our exciting projects. You will work very closely with the Managing Director and Technical Director. Travel may be required from time-to-time.

### Key responsibilities

- Assist with creating specification documents and drawing packages
- Assisting with procurement and contractor management as required, to help build, identify and secure framework agreements
- You will assist with growing the projects delivery team as the business continues to evolve
- Build a rapport with our technology licensed partners, and clients,

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- Manage multiple projects at anytime
- Assist with audits of installations on site and ensuring quality control is kept to the highest standards
- Assist with Delivering tasks on time, to budget and to the required standard
- Ensure continuing professional development

## Skills

- Project management experience in construction projects
- Good communication and organisational skills
- Competent user of the MS software suite of programmes
- Working knowledge of CAD and drawing standards would be an advantage
- Collaborative approach to projects
- A knowledge of BIM procedures would be an advantage
- A flexible attitude and self-motivated

We are currently working remotely and successful candidates can expect to be able to work from home anywhere in the UK, but be available to visit various places such as Project Sites and our London office.

## Remuneration:

- Salary range: £25-£35k
- Car allowance
- Immediate enrolment into our pension scheme
- Private Healthcare upon completion of probationary period
- Life Cover upon completion of probationary period

*Erda Energy Ltd is a strong advocate of diversity and inclusion in the workplace. We believe that a work environment that embraces diversity will give us a competitive advantage in the global marketplace and enhance our success. We believe that an inclusive and respectful workplace culture fosters a sense of belonging among our employees, builds a stronger team, and allows individual employees the opportunity to maximize their personal potential.*

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